

# Review of Airworthiness

## Helicopter Checklist Report



CIVIL AVIATION AUTHORITY  
OF NEW ZEALAND  
Te Mana Rererangi Tūmatanui o Aotearoa

Operator	CAA ID no.	Job no.
Date RA carried out	Facility and location where RA carried out	
Principal maintainer	CAA ID no.	
IA name	CAA ID no.	

**Notes for use:** also see explanatory notes on the last page of this form

- Sections 1 to 10 are mandatory. Sections 11 to 15 are optional.
- Where an item is satisfactory select Y into the tick box, if not applicable select N/A
- Where an item is a defect, select N and enter the defect details in Section 9
- All defects require maintenance action before further flight in accordance with the requirements of rule 91.603(a)(4)

Date next review due	
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Complete sign off on page 6

<b>1. Aircraft particulars</b>		Reg. Mark: ZK-			
Standard category		<input type="checkbox"/>		Restricted <input type="checkbox"/>	
Special category		<input type="checkbox"/>			
Experimental	<input type="checkbox"/>	Exhibition	<input type="checkbox"/>	Amateur	<input type="checkbox"/>
				Primary	<input type="checkbox"/>
				LSA	<input type="checkbox"/>
				Limited	<input type="checkbox"/>
Airframe			Engine(s)		
Manufacturer					
Model					
TCDS no.	Rev		Rev		
Serial no.					
TTIS	hrs				
TSO Hrs/Calendar			Hrs/Cal		
TIS recorder fitted at A/F hours		TIS recorder reading		Total hours from tech log	TIS recorder reading entered
TIS recorder operational history	Tamper indication	—	Fault Indication	—	Remove/fit indication
					Is there an hours discrepancy?
					—
Tachometer/Hobbs hour reading			Heater hour meter reading		
Maintenance programme	Part 115	—	Part 91.607	—	Manufacturers
	119		91.605		TC (no support)
					—
Aircraft conforms to type certificate data sheets and acceptable design changes?					
					—

<b>2. Defects observed</b> (state "nil" if None)		Extra page(s) attached?	—
No.	Description	Cleared?	
		—	
		—	
		—	
		—	
IA sighted rectification maintenance records?		—	All defects rectified?
			—

3. Documents carried in aircraft (CAR 91.111)					
Airworthiness certificate	Category(s)		Expiry date		
Manufacturer's flight manual	Document		Rev	Current?	___
CAA flight manual	AIR		A/L	Current?	___
Applicable supplements in Flight Manual - log of supplements & amendment record sheet current?					___
Technical log  91.619	Issue no:		Date:		
	All maintenance, including defects and inoperative equipment/MEL items, recorded on current technical log appropriately rectified or deferred?				___
	Technical Log contains all required current information?				___
CAA 2129 Radio station	Issue date		Matches radio configuration?		___
CAA 2173 Weight & balance	Issue date		Date last weighed	Current per logbook?	___
	Matches aircraft logbook?		___	Within limits and accurate?	
Certificate of registration	Must be carried on NZ registered aircraft operating outside of NZ			Carried?	___

4. Maintenance logbooks		
CAA logbooks?	___	If not using CAA logbooks, identify which logbooks are being used: _____

4.1 Aircraft logbook (CAA 2101)		Leading particulars recorded correctly?	___
91.605(g)(1)	<b>Operator</b>	Current operator and maintenance programme correctly identified?	___
Section 1 91.605(a)	<b>Scheduled maintenance record</b>	All due maintenance performed at intervals specified?	___
<b>Section 2</b>	<b>Service record</b>	Any ICAs for mods / role equipment included in programme?	___
		Escalation requirements being met?	___
<b>Section 3</b>  43.69	<b>Maintenance record</b>	All due maintenance identified?	___
		Accurate, correctly recorded and completed?	___
		Transferred from Technical Log?	___
43.105	<b>Release-to-service</b>	All correctly completed, recorded and certified?	___
43.113	<b>Duplicate inspections</b>	All carried out when required, recorded and certified?	___
43.103(a)(4)	<b>Operational flight checks</b>	All carried out when required, recorded and certified?	___

			Engine	
			L	R
<b>3.2 Engine (CAA 2158) logbooks</b>		<b>Leading particulars recorded correctly?</b>	___	___
91.605(a)	<b>Operator</b>	Current operator and maintenance programme correctly identified?	___	___
91.603(c)	<b>Overhaul periods</b>	TBO/Calendar overhaul periods within limits?	___	___
<b>Section 1</b>	<b>Service record</b>	All due maintenance identified?	___	___
		Any ICAs for modifications/role equipment included in programme?	___	___
		Escalation requirements being met?	___	___
<b>Section 2</b>	<b>Maintenance record</b>	Accurate, correctly recorded and completed?	___	___
43.105	<b>Release-to-service</b>	All correctly completed, recorded and certified?	___	___
43.113	<b>Duplicate inspections</b>	All carried out when required, recorded and certified?	___	___
43.115	<b>Engine performance checks</b>	Performed and recorded per manufacturer's requirements?	___	___
<b>Section 3</b>	<b>Engine component record</b>	All recorded and within limits (including overhaul)?	___	___
<b>2158 Section 4</b> <b>2110 Section 3</b>	<b>ADs</b>	All current & applicable, assessed, recorded & certified?	___	___
	<b>ADs (repetitive)</b>	All current & applicable, assessed, recorded & certified?	___	___
<b>2158 Section 5</b> <b>2110 Section 4</b>	<b>Manufacturers/vendor service information record</b>	All correctly completed, recorded and certified?	___	___
<b>2158 Section 6</b> <b>2110 Section 5</b>	<b>Modification/STC record</b>	All correctly completed, recorded and certified?	___	___

<b>3.3 Aircraft airworthiness directives, aircraft modification, engine and propeller installations (CAA 1464)</b>								
<b>Section 1</b>	<b>ADs</b>		All current & applicable to the aircraft. Assessed, recorded & certified?					___
<b>Section 2</b>	<b>Manufacturers/vendors' service Information</b>		All maintenance performed or assessed in response to manufacturer's service information. Appropriately recorded?					___
<b>Section 3</b>	<b>Modification/STC record</b>		All currently installed onto the aircraft and its components. Appropriately recorded and certified? (also see section 5 of this form)					___
<b>Section 4</b>	<b>Record engines installed</b>		Current?					___
<b>Section 5</b>	<b>Repetitive ADs</b>		All current & applicable to the aircraft. Assessed, recorded & certified?					___
<b>Section 6</b>  91.605	<b>Repetitive out of phase</b>		All applicable checks / inspections carried out, recorded & certified?					___
	Radio station	___	Alt sys & reporting equip	___	Compass swing	___	First aid kit	___
	ELT battery	___	Floatation equipment	___	CO Detector	___	C of G/weighting	___
	Fire extinguisher(s)	___	SSR transponder	___	ELT	___		
	<b>Manufacturer's inspections</b>		Special inspections carried out and recorded?					___
			Calendar inspections carried out and recorded?					___
			Aging aircraft program requirements carried out and recorded?					___
<b>Section 7</b>	Record of lifed components installed		All recorded and within limits (including overhaul)?					___
<b>Section 8</b> 91.605(e)(9) & (10)	<b>Weight &amp; balance</b>		Summary correct? (also see section 2 of this form)					___
	<b>Empty weight</b>							
	<b>Arm</b>							
	<b>Moment</b>							

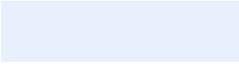
5. Part 39 – Airworthiness directive status (Appropriate for components currently installed)			
Helicopter general	DCA/HELI/1	thru	___
Airframe	DCA/	thru	___
Engine general	DCA/ENG/1	thru	___
Engine(s)	DCA/	thru	___
Electrical equipment – reciprocating engines	DCA/ELECT/1	thru	___
Role equipment – helicopters	DCA/EQUIP/1G	thru	___
Aircraft seats and harness	DCA/SEAT/1	thru	___
Avionics	DCA/RAD/1	thru	___
Brakes and wheels	DCA/BRAKE/1	thru	___
Carburettors and injection systems	DCA/MA/1	thru	___
Electrical equipment – aircraft general	DCA/ELECT/3C	thru	___
Emergency equipment	DCA/EMY/1	thru	___
Fuel system equipment	DCA/FS/1A	thru	___
Instruments and automatic pilots	DCA/INST/1	thru	___
Any current AMOCs – list using 4 digit ID number			

5. STCs, modifications or repairs recorded since the last review (state nil if none)			
STC, modification or repair ref. no.	Description	Date incorporated	Release-to-service LAME or authorisation no.
All STCs, modifications & repairs correctly recorded, certified and applicable technical data iaw Part 21 App. D stated.			___
Have ICAs been included into the maintenance programme & identified in logbook CAA 1464 Section 3?			___

7. Aircraft physical inspection							
Satisfactory		Satisfactory		Satisfactory		Satisfactory	
Fuselage	___	Control surfaces	___	Systems	___	Powerplant	___
Tail boom	___	Tail rotor	___	Avionics	___	Controls	___
Main rotor	___	Cabin/cockpit	___	Electrics	___	Gearboxes & drives	___
Landing gear	___	Instrument panel	___	Safety equipment	___	Modifications	___
						See remarks over page	
<b>7.1 General condition inspection</b>		Aircraft is in satisfactory condition?					___
<b>7.2 Inoperative equipment</b>		Physical check that placarding is correct?					___
<b>7.3 Overhaul and finite life components</b>		Physical check/verification, where practicable, of Serial No's correct?					___
<b>7.4 Aircraft identification and placards</b>		Type certification ID plate fitted per 21.191?					___
		Aircraft markings correct per 47.101?					___
		Stainless steel identification plate fitted per 47.119?					___
		Placards required by Part 26, Part 91, and flight manual (including supplements) fitted and legible?					___

8. Part 91 Subpart F – Instruments and equipment requirements		
91.503	Location of instrument and equipment	___
91.505	Seating and restraints	___
91.507	Passenger information signs	___
91.509	Minimum instruments and equipment	___
91.511	Night VFR instruments and equipment	___
91.513	VFR communication equipment	___
91.515	Communication and navigation equipment – VFR over water	___
91.517	IFR instruments and equipment	___
91.519	IFR communication and navigation equipment	___
91.521	Category II and III precision approach equipment	___
91.523	Emergency equipment	___
91.525	Flights over water	___
91.527	Aircraft operations on water	___
91.529	Emergency locator transmitter	___
91.531	Oxygen indicators	___
91.533	Supplemental oxygen for non-pressurised aircraft	___
91.535	Supplemental oxygen for pressurised aircraft	___
91.541	SSR transponder and altitude reporting equipment	___
91.543	Altitude alerting system or device – turbojet or turbofan	___
91.545	Assigned altitude indicator	___
<b>All required instruments and equipment fitted and airworthy. Yes?</b>		___

9. Remarks	Extra page(s) attached?	___

<b>10. Certification</b> (Review cannot be certified with open defects)				
Confirm review certified in aircraft logbook	___	<b>Signature</b> (Information in this form is true and accurate)		Dated

**When saving the file to email, please name as: 'RA for ZK-XXX 20XX'**

Send this completed report form to [ara@caa.govt.nz](mailto:ara@caa.govt.nz)

<b>11. IA's follow up actions</b> (Not mandatory to complete this section, see explanatory notes on last page)		
43.153(c)	Uncleared defects recorded in Technical Log and Aircraft Logbook	___
43.155(a)(1)	Review certification entered into aircraft logbook <i>Note: useful to include next review due date with certification</i>	___
43.155(a)(3)	Enter due date of next review in technical log	___
43.155(a)(4)	Certified checklist report sent to CAA within 7 days of certification	___
	<b>OR</b> – if review not certified, sent to CAA within 7 days of the 30 day expiry period	___

<b>12. Part 91 Appendix A – instrument and equipment specifications</b> (See explanatory notes on last page)					
A.1	Markings and placards	___	A.14	Emergency equipment	___
A.2	Fuel and oil markings	___	A.15	Emergency locator transmitters	___
A.3	Seating	___	A.16	Oxygen	___
A.4	Restraints	___	A.17	Passenger oxygen masks	___
A.5	Child restraint systems	___	A.18	Crew members on-demand oxygen masks	___
A.6	Aircraft lights	___	A.19	Oxygen equipment	___
A.7	Aircraft time-in-service recorders	___	A.20	Protective breathing equipment (PBE)	___
A.8	Pressure altimeters	___	A.21	Crew member portable PBE	___
A.9	Communication and navigation equipment	___	A.22	Transponder equipment	___
A.11	Category II and III equipment	___	A.23	Altitude encoder equipment	___
A.12	First aid kits	___	A.24	Altitude alerting system or device	___
A.13	Fire extinguishers	___			

<b>13. Part 135 Subpart F – Instruments and equipment</b> (See explanatory notes on last page)					
135.355	Seating and restraints	___	135.361	Instrument flight rules	___
135.357	Additional instruments	___	135.363	Emergency equipment	___
135.359	Night flight	___			

<b>14. Part 137 Subpart F – Instruments and equipment</b> (See explanatory notes on last page)					
137.255	Seating and restraints	___	137.259	Additional equipment	___
137.257	Additional instruments	___			

<b>15. Recent maintenance providers / LAME's</b> (Optional: See explanatory notes on last page)					

# Explanatory notes for completing RA Checklist Report – helicopter

## General, for all sections:

- enter a **Y** in the appropriate column to indicate that the aircraft meets the applicable CAR requirements, or
- enter **N/A** if the requirement is not applicable to the aircraft or operation, or
- where an item is a defect, enter **N** and enter the defect details in Section 9.

## Section 1

The type certificate data sheet the aircraft was type accepted into NZ under should be referred to, if applicable. See list in AC21-1.2. List the airframe, engine and propeller TCDS numbers and ensure the aircraft conforms with its type certificate.

Automatic time in service recorder required by 91.509(b) – enter details only when a time in service recorder is fitted.

Maintenance programme – see 91.605(a) – the aircraft must be maintained to either an approved maintenance programme, the manufacturer’s programme or an acceptable programme as applicable.

## Section 2

All defects listed in this section require a clearing maintenance action before further flight – see Part 91.603.

The IA must sight satisfactory certified maintenance entries for all defects prior to certifying the review.

## Section 3

See CAA website [www.caa.govt.nz](http://www.caa.govt.nz) “Aircraft” page for details of the latest manufacturer’s flight manual and current CAA flight manual revision status. Titles of approved modifications and STCs are also provided.

Flight manual supplements – a copy of all supplements applicable to the fitted aircraft equipment must be kept in the flight manual.

## Section 4

Alternative maintenance logbooks other than CAA 2101, CAA 2158, CAA 2110 or CAA 1464 may be used. However, any alternative maintenance logbook must be acceptable to CAA.

L and R columns have been provided for twin engine aircraft. For single engine aircraft, use either column.

*Optional to complete listed individual CAA required inspections tick boxes*

## Section 5

Identify the airworthiness directive range for each type of component that has been recorded and certified in CAA 2158, CAA 2110, or CAA 1464. Also list any applicable AMOCs (using their 4 digit ID number).

Section 3 of this form also contains the check that the latest revision of each airworthiness directive has been recorded and certified in the appropriate logbooks.

The IA must check the airworthiness directive record relates to the actual components fitted. Any airworthiness directives applicable to components replaced since the last review must have been considered.

## Section 6

List all modifications/repairs embodied since the last review and check any applicable conformity inspections have been carried out by an appropriately authorised person.

## Section 7

*Optional to complete listed individual physical inspection tick boxes providing 6.1 box competed.*

It is recommended that the IA retains a list of sampled overhaul and finite lifed components checked.

Aircraft markings – general exemption 98/EXE/69 applies provided the aircraft has not been painted, repainted, or remarked after 9 January 1998.

## Section 8

*Optional to complete listed individual required instrument and equipment tick boxes providing bottom box competed.*

Beside each item:

- enter a **Y** to indicate the item is present and the condition of the item is satisfactory, or
- enter **N/A** if the requirement is not applicable to the aircraft or operation, or
- where an item is a defect, enter **N** and enter the defect details in Section 9.

**Section 9** List any appropriate remarks in this section, other than defects observed.

**Section 10** If completing this report electronically, state ‘Certified in logbook’ in signature block or add signature picture.

**Section 11** This section is an optional administrative checklist for the IA.

## Section 12 to 14

These sections are optional. Relevant section(s) should be completed if any of the affected instruments or equipment have been replaced, or the aircraft role has changed within the last 12 months.

**Section 15** Should be completed if the aircraft has had multiple maintenance providers since the last review.