

Application for Issue, Amendment, or Renewal of an Aircraft Manufacturing Organisation Certificate Under CAR Part 148

Application requirements and instructions for completing the form

- Refer to AC 148-1 before completing this application.
- The CAA Standard Rate hourly charge applies. Follow the link for information on [fees and charges](#). NOTE: If an organisation is being invoiced, you MUST obtain the details AND signature of the person authorising the payment in Section 2.
- An application for issue of a new certificate must be accompanied by the exposition required by CAR Part 148.67. Applicants for issue of a new certificate must also submit a completed Application for approval of SMS Implementation Plan form [24100-01](#), with an SMS Implementation Plan.
- Please ensure all documents are enclosed. No application will be processed until all required documentation is received.
- Submit the completed application and supporting documentation to either:**
 Email: certification@caa.govt.nz
 Post: Certification Unit, Civil Aviation Authority, PO Box 3555, Wellington 6140

Initial issue

Renewal

Amendment

1. Organisation Details

Legal Name of Organisation		
Trading Name of Organisation		
CAA Participant Number (if known)		
Address for Service		
<i>Civil Aviation Act, s8, requires applicants to provide an address for service in New Zealand (i.e. a physical address) and to notify the Director of any changes.</i>		
Telephone		Email
Person who can be contacted for further information concerning this application:		
Name		
Position		
	*Yes	No
Has the organisation been convicted of any transport safety offence in the last five years or is the organisation presently facing charges for a transport safety offence?	<input type="checkbox"/>	<input type="checkbox"/>
Has the organisation previously had an application for an aviation document rejected or has an aviation document held by the organisation been suspended or revoked?	<input type="checkbox"/>	<input type="checkbox"/>

** If answering "Yes", please provide details on separate sheets.*

2. Details for Invoice

Please provide the name of the organisation or applicant and address for the invoice to be sent. If an organisation is being invoiced, you MUST obtain the details AND signature of the person authorising payment.

The invoice is to be sent to: Applicant Organisation

Applicant or Organisation Name:	<input type="text"/>	CAA Participant No:	<input type="text"/>
Name of the person authorising payment: <i>(If applicant, N/A)</i>	<input type="text"/>	Purchase Order No: <i>(If applicable)</i>	<input type="text"/>
Title/Position within the company:	<input type="text"/>		
Email:	<input type="text"/>	Phone:	<input type="text"/>
Postal Address:	<input type="text"/>		
<i>(For the invoice to be sent to individual or organisation)</i>	<input type="text"/>		
	<input type="text"/>		
	<input type="text"/>		
	<input type="text"/>		
Signature:	<input type="text"/>		
<i>(Of the applicant or person within the organisation authorising payment)</i>	<input type="text"/>		

3. Ratings Applied for (Refer to CAR 148.22)

M1 <input type="checkbox"/>	M2 <input type="checkbox"/>	M3 <input type="checkbox"/>	M4 <input type="checkbox"/>
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4. Details of Product(s) to be Manufactured

a. Product Type

Aircraft Engine Propeller Component Parts or Appliances Materials

b. Product Model Designation(s):

c. Details of Type Certificate(s), STC(s) or design approvals held, or arrangements made with applicable certificate or approval holders:

5. Senior Persons

The following Persons and their areas of responsibility are nominated in accordance with CAR Part 148.51(a):

Note: This application must be accompanied by a completed Form CAA [24FPP](#) in respect of each person nominated in accordance with CAR Part 148.51(a).

6. Declaration

<p><i>The provision of false information or failure to disclose information relevant to the grant or holding of an aviation document constitutes an offence under Section 49 of the Civil Aviation Act 1990 and is subject, in the case of a body corporate, to a maximum fine of \$50,000.</i></p>	<p>This application is made for and on behalf of the organisation identified above. I certify that I am empowered by the organisation to ensure that all activities undertaken by the organisation can be financed and carried out to the standard required by the CAA.</p>			
	<p>The exposition required by CAR Part 148.67 and the application fee prescribed by the Charges Regulations, where applicable, has been paid.</p>			
	<p>I declare that to the best of my knowledge and belief the statements made and the information supplied in this application and the attachments are complete and correct.</p>			
<p>Full Name of (proposed) Chief Executive</p>	<div style="border: 1px solid black; height: 20px; width: 100%;"></div>			
<p>Signature of (proposed) Chief Executive</p>	<table border="1" style="width: 100%;"> <tr> <td style="width: 60%; height: 20px;"></td> <td style="width: 20%; text-align: center;">Date of application</td> <td style="width: 20%;"></td> </tr> </table>		Date of application	
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