

Application for Issue of Recreational Pilot Licence - (RPL)

Aeroplane **or** **Helicopter**

1. Personal Details

CAA Client Number (if applicable)					Date of Birth (dd/mm/yy)			
Title (Mr/Mrs/Ms/Miss)		Last Name						
Given Name(s)								
Country of Birth				Nationality				
Address for Service - Civil Aviation Act, s8, requires applicants to provide an address for service in New Zealand (ie, a physical address) and to promptly notify the Director of any changes.								
Tel				Mob				
Fax				Email				
Postal Address and details (if different from Address for Service)								
Tel				Mob				
Fax				Email				

2. Requirements for RPL issue

To apply for an RPL you must have a:

- Valid Part 61 Aeroplane or Helicopter RPL/PPL flight test report** and a valid PPL written exam credit (Aeroplane or Helicopter as applicable).
- New Zealand Transport Agency (NZTA) Medical Certificate** - for Class 2, 3, 4 or 5 Driver Licence, with passenger endorsement.
- Issued within the last 24 months, or 5 years if under 40 years of age
- Completed Fit and Proper Person Questionnaire**, form [CAA 24FPP](#) (or [CAA 24FPPDEC](#) as applicable)
- Refer to the 24FPP form for guidance on the appropriate form to be used.

NOTE: A person who already holds a PPL, CPL or ATPL does not have an RPL issued [see Rule 61-41(b)]
For further information, refer to the <http://www.caa.govt.nz>, and see [Part 61](#) Subpart H Recreational Pilot Licence and [AC61-20](#)

CAA USE ONLY

Product Code	Receipt No.	Receipt Date	W/R No.

3. Fees

Fees: (Including GST) RPL \$230.00 <i>There is no fee for the addition of 'aircraft type ratings' when applying for the licence or any other chargeable rating at the same time.</i>	Visa <input type="checkbox"/> Mastercard <input type="checkbox"/> Expiry Date (mm/yy) /
	Name on Card
	Card Number
	Licence Issue Fee \$

4. Declaration and Authorisation

<i>The provision of false information or failure to disclose information relevant to the grant or holding of an aviation document constitutes an offence under Section 49 of the Civil Aviation Act 1990 and is subject, in the case of an individual, to imprisonment for a term not exceeding 12 months or to a fine not exceeding \$10,000.</i>	I declare that to the best of my knowledge and belief the statements made and the information supplied in this application and the attachments are complete and correct.		
	Authorisation to Collect and Disclose Personal Information I authorise the Director of Civil Aviation (hereinafter referred to as "the Director") to make any inquiries the Director deems appropriate for determining my suitability and/or fitness to hold an RPL. I authorise any person contacted by the Director to disclose any information about me to assist in the consideration of this application and my ongoing suitability and/or fitness to hold an RPL, including details of my knowledge & compliance with transport safety regulatory requirements. I authorise the Director to collect, use and/or disclose any existing information held by the Director/CAA about me for the purposes of considering my suitability and/or fitness to hold an RPL. I am aware that any information is being collected to enable the Director to consider this application and my ongoing suitability and/or fitness to hold an RPL and will only be used or disclosed to other agencies as permitted by the Civil Aviation Act 1990 and/or Privacy Act 1993 or otherwise authorised or required by law. I am aware that I am entitled to request access to and correction of any personal information held by the Director in relation to this application. I understand however that information supplied under the authorities above, in confidence, may be withheld from me in terms of section 29(2)(b) of the Privacy Act 1993.		
Applicant's Signature		Date	

5. Applicant's Check List

<i>Please ensure all documents are enclosed.</i> <i>Applications which are incomplete or lacking any required documents will be returned without actioning.</i>	1. Completed Fit and Proper Person Questionnaire - CAA 24FPP or 24FPPDEC (as applicable)	<input type="checkbox"/>
	2. Fee(s)	<input type="checkbox"/>
	3. Name and ID at top of this page completed (in case it gets separated)	<input type="checkbox"/>
	4. A valid PPL written examination credit including signed KDR's (a copy is acceptable)	<input type="checkbox"/>
	5. A valid RPL/PPL flight test report (a copy is acceptable)	<input type="checkbox"/>
	Enclose COPIES ONLY (DO NOT SEND THE ORIGINALS) of your:	
6. Current NZTA Medical Certificate (DL9 copy only)	<input type="checkbox"/>	

Post completed form and attachments to:

Personnel Licensing, Civil Aviation Authority, PO Box 3555, Wellington 6140, New Zealand.