

# Application for Issue of Recreational Pilot Licence - (RPL)



**Aeroplane**  **or** **Helicopter**

## 1. Personal Details

CAA Client Number (if applicable)					Date of Birth (dd/mm/yy)			
Title (Mr/Mrs/Ms/Miss)		Last Name						
Given Name(s)								
Country of Birth				Nationality				
<b>Address for Service</b> - Civil Aviation Act, s8, requires applicants to provide an address for service in New Zealand (ie, a physical address) and to promptly notify the Director of any changes.								
Tel				Mob				
Fax				Email				
Postal Address and details (if different from Address for Service)								
Tel				Mob				
Fax				Email				

## 2. Requirements for RPL issue

**NOTE:** A CPL or ATPL holder does not require the issue of an RPL to exercise the lower privileges [see Rule 61-41(b)]  
Those that wish to apply must have a:

- Valid Part 61 Aeroplane or Helicopter Private Pilot Licence OR RPL/PPL flight test report and a valid PPL written exam credit (Aeroplane or Helicopter as applicable).**
- New Zealand Transport Agency (NZTA) Medical Certificate** - for Class 2, 3, 4 or 5 Driver Licence, with passenger endorsement.  
 - Issued within the last 24 months, or 5 years if under 40 years of age
- Completed Fit and Proper Person Questionnaire**, form [CAA 24FPP](#) (or [CAA 24FPPDEC](#) as applicable)  
 - Refer to the 24FPP form for guidance on the appropriate form to be used.

**NOTE:** The NZTA and Ministry of Justice Reports (required in section 8 of CAA 24FPP - Fit and Proper Person Questionnaire) do not need to be supplied if NO is answered to ALL questions in section 7 of CAA 24FPP.  
 However if YES is answered to ANY questions in section 7, then both these reports are required to be supplied with the CAA 24FPP Questionnaire and this application.

Where a BFR or competency demonstration has not been current for the previous 5 years, applicants additionally require:

- Valid PPL Air Law Written examination credit** - with KDRs certified by an appropriate Category A or B Flight Instructor  
 - Refer to rule 61.355(b)(2)

For further information on the RPL refer to the <http://www.caa.govt.nz>, and see "[Sport and Recreation](#)".

Rule References: [Part 61](#) Subpart H Recreational Pilot Licence and [AC61-20](#)

### CAA USE ONLY

Product Code	Receipt No.	Receipt Date	W/R No.

**3. Type Ratings to be included on RPL**

Attach evidence of applicable* Type Ratings to be endorsed on RPL (single engine, non- pressurised aeroplanes with a MCTOW of 2000 kgs OR single engine helicopters with a MCTOW of 1500 kgs).	(note: applicable* type ratings endorsed on any other licence will be transferred)		

**5. Declaration and Authorisation**

<p><i>The provision of false information or failure to disclose information relevant to the grant or holding of an aviation document constitutes an offence under Section 49 of the Civil Aviation Act 1990 and is subject, in the case of an individual, to imprisonment for a term not exceeding 12 months or to a fine not exceeding \$10,000.</i></p>	<p>I declare that to the best of my knowledge and belief the statements made and the information supplied in this application and the attachments are complete and correct.</p> <p><b>Authorisation to Collect and Disclose Personal Information</b></p> <p>I authorise the Director of Civil Aviation (hereinafter referred to as "the Director") to make any inquiries the Director deems appropriate for determining my suitability and/or fitness to hold an RPL.</p> <p>I authorise any person contacted by the Director to disclose any information about me to assist in the consideration of this application and my ongoing suitability and/or fitness to hold an RPL, including details of my knowledge &amp; compliance with transport safety regulatory requirements.</p> <p>I authorise the Director to collect, use and/or disclose any existing information held by the Director/CAA about me for the purposes of considering my suitability and/or fitness to hold an RPL.</p> <p>I am aware that any information is being collected to enable the Director to consider this application and my ongoing suitability and/or fitness to hold an RPL and will only be used or disclosed to other agencies as permitted by the Civil Aviation Act 1990 and/or Privacy Act 1993 or otherwise authorised or required by law.</p> <p>I am aware that I am entitled to request access to and correction of any personal information held by the Director in relation to this application.</p> <p>I understand however that information supplied under the authorities above, in confidence, may be withheld from me in terms of section 29(2)(b) of the Privacy Act 1993.</p>		
	<b>Applicant's Signature</b>		<b>Date</b>

**6. Applicant's Check List**

<p><i>Please ensure all documents are enclosed.</i></p> <p><i>Applications which are incomplete or lacking any required documents will be returned without actioning.</i></p>	1. Completed Fit and Proper Person Questionnaire - CAA 24FPP or 24FPPDEC (as applicable)	<input type="checkbox"/>
	2. Fee(s)	<input type="checkbox"/>
	3. Name and ID at top of this page completed	<input type="checkbox"/>
	<b>Enclose COPIES ONLY (DO NOT SEND THE ORIGINALS) of your:</b>	
	4. Existing Private Pilot Licence (if applicable) – both sides (copy only)	<input type="checkbox"/>
	5. Current NZTA Medical Certificate (DL9 copy only)	<input type="checkbox"/>
	6. Evidence of applicable Type Rating(s) (copy only)	<input type="checkbox"/>
	7. PPL Air Law written exam pass - if your BFR has not been current within the last 5 years <b>or</b> A valid PPL written examination credit including signed KDR's and flight test report (copies)	<input type="checkbox"/>
8. Log book evidence of Glider Tow Rating (copy only if applicable)	<input type="checkbox"/>	

Post completed form and attachments to:

Personnel Licensing, Civil Aviation Authority, PO Box 3555, Wellington 6140, New Zealand.

Name \_\_\_\_\_ CAA ID \_\_\_\_\_

**Fees**

<b>Fees: (Including GST)</b> <b>RPL \$230.00</b> <b>Glider Tow Rating \$131.00</b> <i>There is no fee for the addition of 'aircraft type ratings' when applying for the licence or any other chargeable rating at the same time.</i>	Visa <input type="checkbox"/> Mastercard <input type="checkbox"/> Expiry Date (mm/yy)    /
	Name on Card
	Card Number
	Licence Issue Fee    \$
	Rating Issue Fee    \$
Total    \$	
<i>Unless the full fees are paid, applications will not be processed. <b>DO NOT SEND CASH.</b> Please fill in credit card details.</i>	