

CAA/ACAG Joint Meeting

Minutes of the 24th Joint Meeting of the CAA and ACAG, held on Tuesday 12 November 2013, Level 15, Asteron Centre, 55 Featherston Street Wellington.

Meeting opened at 13.05

Present: **ACAG:** Qwilton Biel; Mike Groome; George Rogers; Derrick Edwards; Chris Snelson; Rob Torrenvlied; Paul Drake; Mark Stretch;

CAA: Mark Von Motshelnitz; Lisa Sheppherd;

Ministry of Transport: Helen Robertson

1 **Welcome**

M von Motshelnitz welcomed attendees

2 **Apologies**

Apologies received from John Kay, Chris Ford; Steve Moore, GMGA and Stephen Hunt, GM Airlines; Errol Burtenshaw; Mike Caldwell and Max Stevens.

3 **Minutes from Previous meeting**

Minutes of the 6 June 2013 meeting were accepted – 23rd Joint Meeting

Matters arising from 6 June 2013:

Action 1 – continuing discussion today – consensus reached 12/11 along ToR – 9 members and 3 elected members. Airports permanent member; Air NZ; ALPA; Airways; AIA; AOPA; Flying NZ; NZ Aviation Federation; Aircraft Owners and Pilots Ass, perhaps engineers – if accepted they will be 9th, if not; 8. CAA will have discussion with John Kay. Main concern that group has adequate representation of sectors of system. Ability to use forum as a voice in Aviation Sector. Mike Groome available for meeting on Thursday. Any consideration of an RPA representative – as not covered by Rule, possible elected member? Developing and expanding sector – Aviation NZ and Callaghan Group collaborating – there is currently no organisation available to be a member. Talk of obtaining Barnes as an additional member – looking for solid group covering whole of the aviation sector. More room to discuss how sector being covered – discuss how best to fill gaps.

Consider co-opting others for discussion – 21.12 – broader reach – moving ACAG into a more strategic space. To be discussed with JK – wider group useful in Policy area.

Further discussion required 24.21

New Action item (1): Mike Groome meeting with John Kay early on Thursday 14/11 p.m. to be set-up.

Once ToR signed off, to be taken to ACAG forum in December – any amendments from meeting on 14/ 11 to be incorporated. **New Action Item (2):** Three amendments to be made- last para 2.2 – remove; 3.4 bullet point Society Licensed... - remove; 4.4 amend first line to members elected at ACAG forum shall be three years. Remove last sentence.

New Action Item (3): Check with DCA availability on 12/12 from 13.00 at airport for signing of ToR at ACAG Forum.

New Action Item (4): Update ToR and ACAG information on Website. Peter Singleton to forward offline changes to Mike Groome (33.51)

Action Item 2 – discussed

Action Item 3 – not completed - see Action 1

Action Item 4 – New Action Item (5): needs to be sent to Mike Groom and Stu

Action Item 5 – Top 10 issues id'd and forwarded for discussion. CAA working through existing issues – can start on ACAG Top 10 list after Christmas. Issues List provided to members in hardcopy. Currently 4 large projects underway, 4 others identified as work required.

New Action Item (6): Members to come back to CAA with suggestions of any issues to be bumped up the list.

New Action Item (7): Already considered Issue summary document (1.19.43) to be circulated to Mike Groome by Lisa Sheppard.

Action Item 6: (1.08.46) – New Action Item (8) - list of experts for Top 10 – Mike Groome will get a list together and submit to Lisa Sheppard by end of December 2013

Action Item 7: New Action Item (9) - Notes of Issue assessment group meeting to be sent to members of ACAG.

4 ACAG Terms of Reference

Agreed – ToR to be amended. DCA to attend upcoming forum

5 Issues Assessment Update

Already looked at.

6 Policy Project update

a. **RPA project** - Peter Mee provided an update.

CAA have discontinued approvals to RPAs under 25kg –they need to comply with CAR 101 (Model Aircraft).

The following suggestions were made:

- i. that the qualification of person in charge of UAS almost more important- mandatory requirement prior to purchase;
- ii. That the weight break be made lower
- iii. CAA look into privacy issues – involve the Privacy Commissioner (not under the CAA jurisdiction)

How would ACAG like to be involved – education of members – awareness of what's happening – to be widely published and put into a format that is read. Rule development. Advice on how to integrate UAS into Aviation system.

ACAG role: Focus on how UAS are integrated into the wider aviation community.

Biggest concern is what happens in controlled airspace – there is more to it than what we know about – DCA duty of care.

New Action Item 10 – (29.50) Peter Mee to provide draft paper to ACAG members for consultation.

b. **Airspace and Air Navigation Plan** - Lisa Sheppard provided an update.

Ground based moving to space based. Public consultation closes 2 February 2014.

Comments: A lot of older aircraft are not capable to partake in aviation (PBN approaches) – there will be a cost involved for the operators. Failure mode – what will back-up be? What happens to old equipment?

Encouraged ACAG members to consult with their members and make submissions.

What is plan if there isn't an ATSB compatible, low cost transponder available to glider pilots by 2018 – what is the back-up plan?

Next meeting date to be confirmed.

Meeting closed at 15.55