

## Application for Amendment to a Pilot Licence

### Notes for applicants

For further information on processing this application refer to the CAA website, <http://www.caa.govt.nz> and follow through the *Pilot* home page to [Tips on Processing your Licence Application](#) page.

### 1. Personal Details

NZ CAA Client / Licence Number				Date of Birth (dd/mm/yy)					
Title (Mr/Mrs/Ms/Miss)			Last Name						
Given Name(s)									
Country of Birth				Nationality					
Address for Service - Civil Aviation Act, s8, requires applicants to provide an address for service in New Zealand (i.e. a physical address) and to promptly notify the Director of any changes.									
Tel					Mob				
Fax					Email				
Postal Address (if different from Address for Service)									
Tel					Mob				
Fax					Email				

### 2. Amendment Requested

<i>Please tick appropriate box(s).  Refer Section 5 for required supporting document(s) you need to supply.</i>	Aircraft Type Rating(s) <input type="checkbox"/>		Types: _____				
	<i>Specify Aircraft Type(s) &amp; provide 24061/13,21 or evidence of sign off by certified NZ Instructor - refer AC61-10</i>						
	Aerobatic Flight Rating <input type="checkbox"/>	Chemical Rating <input type="checkbox"/>	Topdressing Rating <input type="checkbox"/>				
	Parachute Drop Rating <input type="checkbox"/>	Glider Tow Rating <input type="checkbox"/>	Aerial Spray Rating <input type="checkbox"/>				
<b>Additional Nav Aid:</b>	ADF <input type="checkbox"/>	ILS <input type="checkbox"/>	GNSS <input type="checkbox"/>	VTA <input type="checkbox"/>			
Aviation English Language Proficiency Assessment <input type="checkbox"/>	Change of Nationality <input type="checkbox"/>		Change of Name <input type="checkbox"/>				

### CAA USE ONLY

Product Code	Receipt No.	Receipt Date	W/R No.
AMENDDOC			

### 3. Declaration

<p><i>The provision of false information or failure to disclose information relevant to the grant or holding of an aviation document constitutes an offence under Section 49 of the Civil Aviation Act 1990 and is subject, in the case of an individual, to imprisonment for a term not exceeding 12 months or to a fine not exceeding \$10,000.</i></p>	<p>I declare that to the best of my knowledge and belief the statements made and the information supplied in this application and the attachments are complete and correct.</p> <p><b>Consent to Disclosure &amp; Collection</b></p> <p>I authorise the collection by the Director of Civil Aviation or his delegate (hereinafter referred to as "the Director") from, and the disclosure to the Director by, any person, organisation or government department of any details of my knowledge &amp; compliance with transport safety regulatory requirements.</p> <p>I authorise the Director to use, and disclose, the information obtained about me for any purpose under the Civil Aviation Act 1990, or other such purpose permitted by law.</p>		
	<p><b>Applicant's Signature</b></p>		<p><b>Date</b></p>

### 4. Applicant's Check List – to be completed by applicant

<p><i>Please tick off this check list and ensure all applicable documents are enclosed.</i></p> <p><i>Applications which are incomplete or lacking any required documents will be returned.</i></p> <p><i>CAA cannot hold partial applications awaiting further information.</i></p>	1. Current Flight Crew Licence (actual licence, not a copy)	<input type="checkbox"/>
	2. Fee	<input type="checkbox"/>
	3. Name and ID completed at the top of this page	<input type="checkbox"/>
	Where required, enclose following documents.	
	4. Flight test report - (for ratings other than aircraft types)	<input type="checkbox"/>
	5. Copy of logbook page showing the appropriate organisation's certification of competence (for Aerobatic, Parachute Drop, Glider Tow, Chemical, Topdressing, Spraying or VTA Ratings)	<input type="checkbox"/>
	6. Provide evidence of sign off by certified NZ Instructor - (for Aircraft Type Ratings)	<input type="checkbox"/>
	7. Aviation English Language Proficiency Assessment Credit	<input type="checkbox"/>
8. Evidence of Nationality or Name change - (if applicable)	<input type="checkbox"/>	

**Scan this form and email to [licensing@caa.govt.nz](mailto:licensing@caa.govt.nz), or post to**  
**Civil Aviation Authority, PO Box 3555, Wellington 6140, New Zealand**

***Please allow 10 working days from date of receipt for processing application***

Name \_\_\_\_\_ CAA ID \_\_\_\_\_

**Fees**

<p><i>The amendment fee is \$131.00 (incl GST) per rating.</i></p> <p><b>Note:</b> <i>There is no fee for the addition of 'aircraft type ratings' or 'additional navigation aids' when applying for another chargeable rating at the same time.</i></p> <p><i>Unless the full fees are paid, applications will not be processed. <b>DO NOT SEND CASH.</b> Please fill in credit card details.</i></p>	<p>Visa <input type="checkbox"/></p>	<p>Mastercard <input type="checkbox"/></p>	<p>Expiry Date (mm/yy)</p>	<p>/</p>	
	<p>Name on Card</p>				
	<p>Card Number</p>				