

# Notice of Proposal to Construct or Alter a Structure - CAR Part 77



This form is to be used to notify CAA that:

1. A structure or crane that is proposed to be built or altered that is:
  - 60m (200ft) or higher; or
  - Within a Low Flying Zone; or
  - Within an aerodrome/heliport obstacle protection area; or
2. A structure that is proposed to discharge efflux with a velocity in excess of 4.3m per second that:
  - is 60m (200ft) AGL or higher; or
  - discharges through an obstacle limitation surface of an aerodrome.

**This notification is to be submitted to the CAA at least 90 days before the proposed commencement date of construction or alteration except as provided in Rule 77.13(b).**

The CAA Standard Rate hourly charge applies.

## 1. Proposer Details

Name: <i>(Individual or Organisation to whom Determination is to be issued)</i>					
Purchase order number: <i>(If an organisation)</i>					
Companies office number: <i>(If applicable)</i>					
Address for Service and Billing: <i>Civil Aviation Act, s8, requires applicants to provide an address for service in New Zealand (ie, a physical address) and to promptly notify the Director of any changes.</i>					
Tel:		Fax:		Email:	
Postal Address: <i>(If different from Address for Service.)</i>					
Authorised Contact:					
Tel:		Fax:		Email:	

## 2. Nature of Proposal

New construction <input type="checkbox"/>	Alteration to existing structure <input type="checkbox"/>	Use of structure discharging efflux <input type="checkbox"/>
Structure/Crane Address		
Location (WGS84)	Lat	°S      Long      °E
Start date/time (NZST, NZDT or UTC)	Completion date/time or PERMANENT	
A. Elevation of site above mean sea level (metres)	B. Completed height of structure or crane above ground level (metres)	
C. Maximum effective height of structure or crane above mean sea level (metres) (C=A+B)		

### 3. Description of Proposal

(Provide additional attachments as required – ie, Site maps, Schematic diagrams, surveys, photos etc)

Description of proposal. Complete each section as applicable:
(a) Site orientation, other nearby obstacles, and construction materials of the proposed structure.
(b) Lateral dimensions of the activity. <i>Indicate the radius, dimensions, width, area or geographical co-ordinates as required.</i>
(c) Obstacle lighting/markings installed or to be installed on the structure.
(d) Evidence of consultation with Interested parties. <i>Examples include Aerodrome operators, Territorial authorities, Air Traffic Control, affected airspace users as required.</i>

(e) Other information pertinent to the activity or event. *Procedures, support arrangements, expected periphery activity. (Attach documents as necessary.)*

## 5. Certification

I hereby certify that all the above statements made by me are true and complete to the best of my knowledge. I further agree, should it be necessary, to mark and/or light the obstruction in accordance with the established marking and lighting standards.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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The notice required shall be made by submitting this form to:

Manager Aeronautical Services  
Civil Aviation Authority  
PO Box 3555  
Wellington 6140

The notice may also be submitted to: [airspacehazards@caa.govt.nz](mailto:airspacehazards@caa.govt.nz)

***Notification to the Civil Aviation Authority does not waive the requirements of any other local body or Government agency.***

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