

**Application for Aviation Event Authorisation**  
**Under Civil Aviation Rules, Part 91**



**Application requirements and instructions for completing the form**

- a) Please ensure all documents are enclosed. No application will be processed until all required documentation is received.
- b) For guidance on aviation events refer to [AC91-1 Aviation Events](#) and the [NZASA Guide to Airshow Display Director Manual](#)
- c) Submit your application at least **90 days** before the planned event.
- d) The charge is at the [current standard hourly rate](#) for the time taken to assess and process the application.

**1. Organisation Details**

**Event Organiser**

CAA Participant Number (if known)

Legal Name of Organisation

**Address for Service**

*The Civil Aviation Act, s8, requires applicants to provide an address for service in New Zealand (i.e. a physical address, not a P.O. Box) and to promptly notify the Director of any changes.*

**Postal Address**

*(if different from Address for Service)*

<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

Post Code

Tel

Fax

Email

Post Code

Tel

Fax

Email

**Display Director**

CAA Participant Number (if known)

Tel

Email

**Event Details**

Event Date(s)  Time

Practice Date(s)  Time

Name of Event Site

**2. Airspace Requirements**

<input type="text"/>
<input type="text"/>
<input type="text"/>
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<input type="text"/>





*The provision of false information or failure to disclose information relevant to the grant or holding of an aviation document constitutes an offence under Section 49 of the Civil Aviation Act 1990 and is subject, in the case of a body corporate, to a maximum fine of \$50,000.*

I have obtained a copy of CAR Part 91 and AC 91-1 and the NZASA Guide to Airshow Display Director Manual.

This application is made for and on behalf of the organisation identified above.

I declare that to the best of my knowledge and belief the statements made and the information supplied in this application and the attachments are complete and correct.

**Applicant Name**

**Participant Number  
(if known)**

**Title or Position**

**Signature**

**Date of application**

Submit the completed application together with the appropriate fee and supporting documentation to:

By post - Special Flight Operations & Recreational Aviation, General Aviation  
Civil Aviation Authority  
PO Box 3555  
Wellington 6140  
New Zealand

By e-mail - [sforaadmin@caa.govt.nz](mailto:sforaadmin@caa.govt.nz)

**CAA USE ONLY**

*Please ensure all documents are enclosed.*

*Applications which are incomplete or lacking any required documents will not be processed.*

1. Date Received

2. All necessary sections completed

Yes  No

3. Programme approved - Completed rule compliance matrix enclosed

Job No.

#

**Assessed by  
(Flight Operations Inspector)**

**Date**

Use this sheet if you need to provide further information or explanations that do not fit in the original sections of the form.

Section	Additional details or explanations