

**Application for issue, amendment, or renewal of an Aircraft
Design Organisation Certificate under CAR Part 146**



Note: The CAA Standard Rate hourly charge applies.

Advice and instructions for completing this Application Form

1. Refer to AC 146-1 and the Transition Provisions related to SMS detailed in CAR Part 146.151 before completing this application.
2. Entries should be typed or printed in block letters.
3. An application for issue of a new certificate must be accompanied by the exposition required by CAR Part 146.67. Applicants for issue of a new certificate must also submit a completed Application for approval of SMS Implementation Plan form [24100/01](#), with an SMS Implementation Plan. Current certificate holders have until the dates detailed in [Transition requirements](#) to submit a plan.
4. Forward completed application to:
 Manager Aircraft Certification
 Civil Aviation Authority
 PO Box 3555
 Wellington 6140

Section A: Organisation Details

a. Legal Name of Organisation:			
b. Client ID (if known)			
c. Address for Service of Organisation: <i>Civil Aviation Act, s8, requires applicants to provide an address for service in New Zealand (i.e. a physical address) and to promptly notify the Director of any changes.</i>			
	Telephone:		Fax:
d. Person who can be contacted for further information concerning this application:			
Name:			
Position:			
e.	Has the organisation been convicted of any transport safety offence in the last five years or is the organisation presently facing charges for a transport safety offence?	*Yes <input type="checkbox"/>	No <input type="checkbox"/>
f.	Has the organisation previously had an application for an aviation document rejected or has an aviation document held by the organisation been suspended or revoked?	<input type="checkbox"/>	<input type="checkbox"/>
* If answering "Yes" to either e. or f. please provide details on separate sheets.			

Section B: Application Type

New Issue <input type="checkbox"/>	Amendment <input type="checkbox"/>	Renewal <input type="checkbox"/>
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Section C: Ratings Applied for

(Refer to CAR 146.11)	D1 <input type="checkbox"/>	D2 <input type="checkbox"/>	D3 <input type="checkbox"/>
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