

SAFETY MANAGEMENT SYSTEMS RESOURCE MAP

HOW TO FIND THE INFORMATION YOU NEED

WHAT TO READ... CAA INFORMATION FOR INDUSTRY

- AC 00-4 Safety Management System
- The CAA Implementation Strategy
- Industry Resource Kit booklets:
 - **BOOKLET ONE** – Safety Management Systems (SMS): an introduction
 - **BOOKLET TWO** – From Quality Management Systems to Safety Management Systems: an enhancement guide
 - **BOOKLET THREE** – Implementing Safety Management Systems: guidelines for small aviation organisations
 - **BOOKLET FOUR** – Aviation Risk Management: an introduction.
- Vector magazine articles (SMS special features)
- CAA safety reports
- CAA SMS website (www.caa.govt.nz/SMS).

INDUSTRY KNOWLEDGE COLLECTION

- Subscribe to aviation safety libraries and information sites
- Check ICAO's content (i.e. the Safety Management Manual)
- Join an Industry Body.

WHO TO TALK TO...

- Your Aviation Safety Advisors (ASAs)
- Other companies who've got a mature SMS (conferences)
- Risk and safety specialists.

HOW TO UP SKILL IN SMS

- Industry training
- AIA Executive Leadership training
- Diploma Safety Management Systems
- Diploma Risk Management
- Diploma Regulatory Oversight and Governance.

EVENTS AND MEDIA

- SMS Forums and other CAA road shows
- Press Releases (from the CAA).

SAFETY MANAGEMENT SYSTEMS

THE 13 ELEMENTS

13 ELEMENT

ELEMENT 1	Safety Policy and Accountability
ELEMENT 2	Coordinated Emergency Response Planning
ELEMENT 3	Development, Control and Maintenance of Safety Management Documentation
ELEMENT 4	Hazard Identification
ELEMENT 5	Risk Management
ELEMENT 6	Safety Investigation
ELEMENT 7	Monitoring and Measuring Performance
ELEMENT 8	Management of Change
ELEMENT 9	Continual Improvement of the SMS
ELEMENT 10	Internal Audit Program
ELEMENT 11	Management Review
ELEMENT 12	Safety Training and Education Program
ELEMENT 13	Communication of Safety-Critical Information